



We have an opening at the Jewish Community Center of St. Louis for a part time **Maintenance II: Custodian** in our Buildings and Grounds Department at our Creve Coeur location.

We are specifically looking for a **female** Maintenance II: Custodian to service our women's locker and rest rooms during these shifts.

Work schedule for this position is:

Monday – Tuesday	5:00p-10:00p
Wednesday- Thursday	4:00p- 10:00p
Friday	Off
Saturday	4:00p- 8:00p
Sunday	Off

Purpose of the Job:

Under the direction of the Operation Supervisor and Assistant Supervisor, to perform custodial work required for the routine cleaning, room set up, and upkeep of the buildings and grounds.

Duties include:

- Mop, sweep and scrub floors and other surfaces.
- Clean and dust furniture, exhibit cases, fixtures, windows, doors, trim, and related furnishings.
- Clean and service restrooms and locker rooms.
- Launder, fold and restock towels as needed.
- Collect waste paper and recyclables.
- Collect debris removed from the buildings and place in containers for removal by truck.
- Report items that require repair.
- Move furniture, supplies, and miscellaneous equipment as directed.
- Help with physical set ups in the buildings and on the grounds for meetings and extra curricular performances, such as concerts, lectures, athletic events, etc.
- Perform related duties as assigned by designated supervisor.

Minimum Qualifications:

- High School Diploma/GED preferred.
- Ability to read and understand written material and instructions.
- Must be able to spend majority of shift walking, twisting, bending, pushing, stooping, and pulling.
- Must be capable of working in a fast- paced environment with multiple interruptions.
- Must be able to stand and exert well paced mobility.
- Must be able to push and pull carts weighing up to 100 lbs.
- Prior related experience preferred.

Physical Demands (when working in Laundry):

Most work tasks are performed indoors. Temperature is moderate and controlled by building environmental systems; however, laundry staff must be able to work in extreme temperatures found in laundry rooms (+80F), possibly for one hour or more. Must be able to push and pull carts and equipment weighing up to 100 lbs. on a regular and continuing basis.

For more information about the JCC, please see our website: www.jccstl.org

To apply, please email your resume, cover letter, and completed J application to careers@jccstl.org . Please be certain to indicate the position title, "Maintenance II- Custodian (Part Time)", in the subject line of your email. The J's application is available for printing from the employment section of our website. Please note this is not an online form.

The JCC is an Equal Opportunity Employer and participates in the Department of Homeland Security's E-Verify program.