



The Jewish Community Center has part-time openings starting in August at the Jewish Community Center for **Counselors at The Club** our before and after school care children's programming. This position will also work the occasional full day (9:00 am- 3:00 pm) on an as-needed basis for our Vacation Day, Spring and Winter Break, and Snow Day programs. Our caring and enthusiastic counselors participate and lead kindergarten through fifth grade children in a variety of activities such as swimming, crafts, sports, cooking and provide homework help.

**Openings available for:**

- Creve Coeur location: Monday-Friday, 3:00pm to 6:00pm
- Vacation days, Snow Days and Winter/Spring Break programs typically from 8:45am-3:15pm or 11:45am-6:00pm on early release days.
- Substitute Counselors for both morning, 6:15am-8:30am and afternoon, 3:00pm-6:00pm

**Duties include:**

- Provide quality customer service at all times
- Recognize and respond to opportunities for problem solving
- Guide group/individual children to participate successfully in all aspects of offered activities
- Assist in teaching or leading activities as needed or as assigned
- Observe children's behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures; apply appropriate behavior management techniques
- Attend all staff meetings as required
- Assist in enriching programming during snow days and when school is out
- Maintain good attendance and have reliable transportation
- Follow all JCC rules, regulations, and standards
- Other duties as assigned by supervisor.

**Minimum Qualifications:**

- High School Diploma or GED preferred; Current college student or graduate in related field desired
- Previous camp or childcare experience essential
- Must have auditory, visual, ambulatory, cognitive, communications and physical ability to complete major tasks in program
- Ability to relate to and communicate with one's peer group, parents, as well as to child's age and skill levels
- Ability to accept guidance and supervision
- Ability to assist in teaching an activity
- Ability to assist children in emergency situations; including fire, evacuation, illness or injury
- Should possess good character, integrity and adaptability
- Demonstrates enthusiasm, sense of humor, patience and self control in a dynamic environment
- Commitment to both morning and afternoon hours is preferred
- Past Judaic experiences are a plus

For more information about the JCC please see our website at [www.jccstl.org](http://www.jccstl.org) .

To apply, please submit your resume, cover letter and completed J application to [careers@jccstl.org](mailto:careers@jccstl.org) . The J application is available on the employment section of our website for printing. Note that it is not an online form. Please indicate in the subject line of your email which position you are applying for and shifts/days you are available to work (Counselor, The Club- SFC).

The JCC is an Equal Opportunity Employer and participates in the eVerify program of the Department of Homeland Security.