



The Jewish Community Center has an opening for a **Seasonal Maintenance II- Custodian**. This role is responsible for the custodial work required for the routine cleaning, room set up, and upkeep of the buildings and grounds during the summer season. Particular attention will be paid to the pool, pool house, and day camp pavilion. This position is for our summer season (May 30th to September 5th, 2016). The work schedule is Monday-Friday 3pm to 10:30pm and will be located at our Creve Coeur campus.

Duties include:

- Mop, sweep and scrub floors and other surfaces.
- Clean and dust furniture, exhibit cases, fixtures, windows, doors, trim, and related furnishings.
- Clean and service restrooms and locker rooms.
- Launder, fold and restock towels as needed.
- Move furniture, supplies, and miscellaneous equipment as directed.
- Collect waste paper and recyclables.
- Help with physical set ups in the buildings and on the grounds for meetings and extra curricular performances, such as concerts, lectures, athletic events, etc.
- Sweep debris from entrances, walks and drives.
- Lock and unlock doors to classrooms, lecture rooms, offices, etc.
- Collect debris removed from the buildings and place in containers for removal by truck.
- Replace burnt out lightbulbs as needed.
- Report items that require repair.
- Cultivate and care for shrubbery, trees, flowers and lawns during the summer season as requested.
- Perform related duties as assigned by designated supervisor.

Minimum Qualifications:

- Grade School graduation
- High School Diploma/GED preferred.
- Ability to read and understand written material and instructions.
- Ability to lift objects not to exceed 80 pounds.
- Ability to climb and work with the use of a ladder
- Prior related experience preferred.
- Must be able to spend majority of shift walking, twisting, bending, pushing, stooping, and pulling.
- Must be capable of working in a fast- paced environment with multiple interruptions.
- Must be able to stand and exert well paced mobility.
- Must be able to lift up to 50 lbs on a regular and continuing basis.
- Must be able to push and pull carts weighing up to 100 lbs.
- Requires manual dexterity to use and operate all necessary equipment.

Physical Demands:

Work tasks are performed both indoors (laundry) and outdoors. Temperature is moderate and controlled by building environmental systems in the laundry; however, laundry staff must be able to work in extreme temperatures found in laundry rooms (+80F), possibly for one hour or more. Must be able to push and pull

carts and equipment weighing up to 100 lbs. on a regular and continuing basis. Cleaning of the pool, pool house and day camp pavilion is performed outdoors in summer temperatures so candidate must be able to work in summer heat and humidity.

For more information about the JCC, please see our website: www.jccstl.org .

To apply for this position, please submit your resume, cover letter, and completed J application to careers@jccstl.org . Please place the full title of this position in the subject line of your email (Seasonal Maintenance II Custodian). The J's employment application is available for printing from the employment section of our website. Note that this is not an online form.

The JCC is an Equal Opportunity Employer and participates in the Department of Homeland Security's eVerify program.