



We have an opening at the Jewish Community Center for a **Maintenance III-Seasonal Grounds Person**. This position is 40 hours per week for the summer season which extends from May 2<sup>nd</sup> to October 27<sup>th</sup>, 2016. Position is primarily located at our Creve Coeur location.

The work schedule is Monday, Tuesday, Thursday, Saturday and Sunday, 5:30am to 2:00pm (Days off are Wednesday and Friday).

**Purpose of the Job:**

Under the supervision of the Maintenance III Grounds Lead Person and Maintenance III Supervisor, this seasonal position is responsible for the construction, maintenance, and repair of grounds, lawns, trees, shrubs, flowers, secondary roads, parking areas, athletic and recreation fields, and other facilities and areas. At times, will be required to work with and provide direction to vendors performing tasks for the JCC.

**Essential Tasks:**

- Ability to read and understand written material and instructions.
- Check time and inventory materials to be used for each job.
- Responsible for road grading and repair, sprinkling, street cleaning, and drainage.
- Attend to and/or supervise vendors in the care and maintenance of the lawns.
- Attend to weed eradication.
- Maintain and take care of shrubs and hedges, tree removal, planting, and spraying.
- Maintain playing fields, picnic areas, and other outdoor venues throughout the summer season.
- Perform related duties as assigned by a designated supervisor.

**Qualifications:**

- High School Diploma or GED preferred.
- Three years of experience in grounds maintenance or comparable experience.
- Demonstrated skill in the use of lawn and garden equipment and tools.
- Demonstrated knowledge of materials, methods, and equipment used in the construction and maintenance of grounds, shrubs, hedges, and trees.
- Ability to lift objects not to exceed 80 pounds.
- Ability to climb and work with the use of a ladder.
- Ability to obtain and use a Commercial Chauffeur's Driver's license.
- Ability to operate a tractor and lawn equipment.
- Ability to hear motor and engine noises.

Position requires clearance of pre-employment criminal and motor vehicle records screenings, pre-employment physical and drug screen. Position is part of our random drug testing pool.

For more information about the JCC, please see our website: [www.jccstl.org](http://www.jccstl.org) .

To apply for this position, please submit your resume, cover letter and completed J application to [careers@jccstl.org](mailto:careers@jccstl.org) . Please indicate the title of the position you are applying for in the subject line of your email, "Maintenance III- Seasonal Grounds Person". Our employment application is available for printing from the employment section of our website. Please note that this is not an online form.

The JCC is an Equal Opportunity Employer and participates in the Department of Homeland Security's eVerify Program.