



Job Posting

The Jewish Community Center is seeking a **Musical Director** for our Youth Theatre Program. This part-time position is located at our Creve Coeur location. This season's upcoming production is *Mulan Jr.* Audition workshop will be held Sunday, August 27th and auditions will be Sunday, September 10th. Some advance musical arranging may be required. Rehearsals take place on Sunday afternoons, 1:00pm to 5:00pm (some holiday exceptions), with a few weekday evening dress rehearsals just prior to production. Rehearsals begin September 17, 2017.

Performances are:

December 10 and 11, 7pm; December 17, 11am and 4pm

Summary:

New Jewish Theatre's Youth Program is an educational performance based program teaching children skills in self-confidence, teamwork, acting, music and dance.

Responsibilities:

- Plan and arrange music rehearsals and music related elements of production in a fun but safe manner.
- Provide piano accompaniment during rehearsals and potentially performances if needed.
- Provide individual assistance to actors in learning their parts.
- Work with Technical personnel to ensure the singers are amplified properly and that accompaniment is taken care of through live piano or canned music.
- Accompany the production during performances
- Ensure all materials are gathered and put away after rehearsals and performances. Ensure any materials that must be returned are accounted for.
- Keep Youth Theatre Coordinator informed of any concerns, how the show is proceeding, and about any communications which are to be sent out.
- Know and understand all safety procedures of the J. Lead the participants in the event of an emergency.
- Attend all training and meetings as required. Attend all rehearsals and performances.

Qualifications:

- High School Diploma or GED is required.
- College degree in a related field is preferred.
- One or more years of previous musical theatre experience is required. Prior experience as a middle or high school music teacher is strongly desired.
- Strong organizational skills
- Patience and ability to deal with multiple priorities at one time.
- Must be able to communicate effectively verbally and in writing

To apply for this position, please submit your resume, cover letter, and completed J application to careers@jccstl.org. Applications may be downloaded from the employment section of our website, completed, and scanned/attached to your email. Note that this is not an online form.

The J is an Equal Opportunity Employer and participates in the Department of Homeland Security's E-Verify program.