



The Jewish Community Center has an opening for an **Inclusion Shadow-Buddies@ Work** to join our team. Buddies @ Work is a pre-vocational program which is designed to help adults, ages 18-26 years old, with mild to moderate autism or other social and communication challenges to develop friendships, gain pre-vocational skills, and to develop a sense of purpose in their community. The program takes place on Tuesdays from 8am-4pm at the JCC in Creve Coeur and Thursdays from 8am-4pm in Chesterfield.

Summary

Inclusion Shadows provide support young adults with developmental disabilities as they participate in regular programming at the JCC in Creve Coeur and Chesterfield, as well as in the community.

Responsibilities:

- Support young adults as they participate in group or individual activities
- Write and maintain progress notes pertaining to each participant's goals
- Make accommodations to activities as needed to allow the participant to be fully involved
- Facilitate transitions or sensory breaks as needed
- Assist participant with personal care needs as needed
- Appropriately manage crisis situations related to behavior or health as needed
- Work cooperatively with counselors or coordinators leading the program
- Maintain good attendance and have reliable transportation
- Follow all JCC rules, regulations, and standards
- Attend training and meetings as required
- Other duties as assigned by supervisor

Qualifications

- High school diploma or GED required; Minimum of 18 years of age
- Current college student or graduate in a related field preferred
- Experience working closely with people with developmental disabilities
- Understanding of unique needs of people with developmental disabilities
- Must have auditory, visual, ambulatory, cognitive, communications and physical ability to complete major tasks in the program
- Ability to relate to and communicate with one's peer group, family or staff, as well as to participant's age and skill levels
- Ability to accept guidance and supervision
- Ability to assist participants in emergency situations; including fire, evacuation, illness, or injury
- Should possess good character, integrity, and adaptability.
- Demonstrate enthusiasm, sense of humor, patience, and self-control in a dynamic environment
- Current CPR and First Aid certification is required and must be maintained. Training will be provided if necessary.

Inclusion Shadows are required to become registered with the MO Family Care Registry. Active registration must be maintained for employment in this position.

For additional information about the J, please see our website www.jcctl.org

To apply, please send your resume, cover letter and completed J application to careers@jccstl.org . Please indicate the title of the position you are applying for in the subject line of your email. The J's application is available for printing from the employment section of our website. Note that this is not an online form.

The J is an Equal Opportunity Employer and participates in the Department of Homeland Security's E-Verify program.