



The Jewish Community Center has openings for **Inclusion Shadows** to join our team. These part time positions work variable hours in support of children and youth with development disabilities participating in our programming. Staff on the Inclusion team work at both our Chesterfield and Creve Coeur locations.

### **Summary**

Inclusion Shadows provide one on one support to children and youth with developmental disabilities as they participate in regular programming at the JCC in Creve Coeur and Chesterfield.

### **Responsibilities:**

- Support children and youth as they participate in group or individual activities
- Write and maintain progress notes pertaining to each child or youth's goals
- Make accommodations to activities as needed to allow the child or youth to fully participate
- Facilitate transitions or sensory breaks as needed
- Assist children or youth with personal care needs as needed
- Appropriately manage crisis situations related to behavior or health as needed
- Work cooperatively with staff leading the program
- Care for the physical and emotional well being of children at all times
- Observe youth behavior, assess its appropriateness, and apply appropriate behavior management techniques
- Maintain good attendance and have reliable transportation
- Follow all JCC rules, regulations, and standards
- Attend training and meetings as required
- These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required.

### **Minimum Qualifications:**

- High school diploma or GED required; Minimum of 18 years of age is required.
- Current college student or graduate in a related field preferred.
- Experience working closely with children or youth with developmental disabilities is required.
- Understanding of the unique needs of children and youth with developmental disabilities is required.
- Must have auditory, visual, ambulatory, cognitive, communications and physical ability to complete major tasks in the program.
- Ability to provide guidance, supervision, and engage with children in an enthusiastic manner is necessary.
- Ability to relate to and communicate with one's peer group, parents, as well as to child's age and skill levels is necessary.
- Ability to assist children and youth in emergency situations, including fire, evacuation, illness, or injury is required.
- Should possess good character, integrity, and adaptability.
- Demonstrate enthusiasm, sense of humor, patience, and self-control in a dynamic environment is necessary.
- Current CPR and First Aid certification is required and must be maintained. Training will be provided if necessary.

**Inclusion Shadows are required to become registered with the MO Family Care Registry. Active registration must be maintained for employment in this position.**

For additional information about the J, please see our website [www.jccstl.org](http://www.jccstl.org)

To apply, please send your resume, cover letter and completed J application to [careers@jccstl.org](mailto:careers@jccstl.org) . Please indicate the title of the position you are applying for in the subject line of your email. The J's application is available for printing from the employment section of our website. Note that this is not an online form.

The J is an Equal Opportunity Employer and participates in the Department of Homeland Security's E-Verify program.