



The Jewish Community Center has an opening for a **Group Leader, Rosh Hodesh: It's a Girl Thing** to join our Nishmah team. This part time position requires about 5 hours of time per month to prepare and lead a monthly meeting. We are looking for a Group Leader for our 6<sup>th</sup> grade program.

**Summary:**

Lead a new group of Jewish girls through a program which challenges them to think critically about the world while connecting Jewish tradition to issues facing them today.

**Responsibilities:**

- Assist with recruitment and registration of group participants.
- Prepare for and facilitate monthly group meetings from August/September 2017-May/June 2018.
- Use the *Rosh Hodesh* group leader website resource for group administration ([www.roshodesh.org/groupleader](http://www.roshodesh.org/groupleader)).
- Contact parents 2-3 times a year to inform them about the program.
- Attend supervision as needed with group leader supervisor.
- Complete monthly log following each group meeting (template on website and at the end of each month's Gathering Plan).
- Communicate concerns to supervisor, as well as any significant communication with parents.
- Other duties as assigned by supervisor.

**Qualifications:**

- High school diploma/GED is required.
- BA/BS in Social Work, Psychology, Education or other related degree is preferred.
- Prior experience coaching, mentoring, or teaching children/preteens is required.
- Must be certified by Moving Traditions as a Rosh Hodesh; It's A Girl Thing! training. If not currently certified, must attend training on either July 16<sup>th</sup> -18<sup>th</sup> in Boston, August 6<sup>th</sup> -8<sup>th</sup> in New York or August 20<sup>th</sup> -22<sup>nd</sup> in Los Angeles.
- Ability to relate to and communicate with parents, as well as to children's age and skill levels.
- Excellent written and verbal communication skills.
- Demonstrated ability to manage projects from conception to completion.

To learn more about the J, please see our website [www.jccstl.org](http://www.jccstl.org) .

To apply, please submit your resume, cover letter and completed J application to [careers@jccstl.org](mailto:careers@jccstl.org) . Please be sure to indicate the title of the position you are applying for in the subject line of your email. The J's employment application is available for printing on the employment section of our website. Please note that this is not an online form.

The J is an Equal Opportunity Employer and participates in the Department of Homeland Security's E-Verify program.