



We have openings at the Jewish Community Center for **Camp of the Arts Coordinators** in our 2016 Summer Day Camp program. This seasonal position is available at both our Creve Coeur and Chesterfield locations (one at each location). Camp runs Monday-Friday for 11 weeks, May 31st to August 12th. J Camp of the Arts focuses on the arts of drawing, theatre, dance, and music. Camp of the Arts also includes the following activities for the campers: swimming, sports, arts and crafts, Israeli culture, cooking, field trips and nature. Counselors are expected to participate and at times lead all camper activities.

Duties include:

- Attend mandatory staff orientation and Parents' Meet and Greet on May 22nd, 24th, 25th, 26th, and 27th.
- Supervise, train, and assist in evaluating Camp of the Arts counselors
- Set up, demonstrate, provide instruction and lead skill stations of designated arts projects
- Work with Camp Director to plan, implement and supervise camp schedule, assist with special events and field trips, staff orientation, and help to define camp goals
- Assist in procedures for camp operations including ordering of supplies, record keeping, carpool, swimming, lunch and camper assessments
- Maintain regular parent communications
- Provide quality customer service at all times
- Recognize and respond to opportunities for problem solving
- Help each participant meet camp goals established for camper development
- Guide group/individual campers to participate successfully in all aspects of camp activities
- Observe camper behavior, assess its appropriateness, and apply appropriate behavior management techniques.
- Enforce and teach appropriate safety regulations and emergency procedures.
- Attend all staff meetings throughout the summer
- Maintain good attendance
- Follow and enforce all JCC and Day Camp rules and regulations
- Other duties as assigned by supervisor.

Minimum Qualifications:

- High School Diploma/GED required; Current college student or college degree in related field preferred.
- Prior experience in the arts required (drawing, theatre, dance and music)

- Previous camp or childcare experience essential
- Auditory, visual, ambulatory, cognitive, communications and physical ability to complete major tasks at camp
- Ability to relate to and communicate with one's peer group, parents, as well as to campers' age and skill levels
- Ability to accept guidance and supervision
- Ability to give guidance and supervision
- Ability to teach an activity
- Ability to assist campers in emergency situations; including fire, evacuation, illness or injury
- Good character, integrity and adaptability
- Enthusiasm, sense of humor, patience and self control
- Past Judaic experiences preferred

For more information about the JCC and Day Camp, please see our website:

www.jccstl.org

To apply, please complete the Day Camp Counselor Application form and return it per instructions on the application. This application is available for printing, [here](#). Note that this is not an online form.

The JCC is an Equal Opportunity Employer and participates in the Department of Homeland Security's E-verify Program.