



Gateway to the Games!

WHAT ARE THE JCC MACCABI GAMES®?

The JCC Maccabi Games® have been offering more than 100,000 Jewish teens a unique social, cultural, and life shaping experience – and in 2016 they're coming back to St. Louis! The Games serve a larger purpose than athletic competition; they promote community, teamwork and Jewish pride. The energy and excitement make the Games an unforgettable experience for every participant – whether athlete, volunteers, coaches or hosts.

The 2016 Games begin next July 31, but preparations are already underway. More than 1,200 athletes (ages 12-16) from around the world will descend on St. Louis for a week, which along with sports competitions includes experiencing Rachmanus (compassion), Tikkun Olam (Repairing the World) and Amiut Yehudit (Jewish Peoplehood). These sentiments are shared throughout the week during unique experiences designed to strengthen the Jewish bond between people, community and Israel.

St. Louis will feature the following competitions: baseball, basketball, dance, flag football, golf, soccer, softball, swimming, table tennis, tennis, track & field, volleyball and Star Reporter. We need your help in providing a week of memories and experiences that will last a lifetime.

VOLUNTEER JOB DESCRIPTIONS

Ages

Volunteers must be at least 17 years of age for daytime activities and 21 years of age for evening events.

Registration

Prior to the event, the Registration Committee, in conjunction with the local delegation heads, will work on registering all local athletes, coaches and chaperones. This committee will also assist the housing and volunteer committee with the registration of local volunteers and host families. Additionally, this committee, in conjunction with the Games administrative staff, will be responsible for registering VIPs, visiting spectators (after the June 15th national deadline date) and local spectators. During the weeks leading up to the Games, registration volunteers will assemble credentials, packets, etc. and assist the hospitality committee getting goodie bags ready for visiting delegations. On arrival day, these volunteers will assist the arrivals/departures committee by providing general information/directions, etc.

Airport Greeters

This committee will provide "ambassadors" to greet the numerous visiting delegations at the airport(s). The volunteers should meet the Delegation Head and assigned bus at the HUB site (usually the local JCC), ride to the airport to meet a delegation (or delegations), escort the group (or groups) to the luggage pick-up area and ride the bus back to the J, answering whatever questions may come up, and if applicable, show the orientation video. These volunteers may remain with the delegation until the host families pick up their athletes/artists from the HUB site (usually the local JCC).

Food Servers

Food servers will assist with crowd control, replenishing supplies and food, as well as light cleanup at the HUB (or HUBs) each day. These volunteers need to be cheerful and helpful to all of the visiting guests and local participants.

Transportation

Transportation volunteers are needed to help move the athletes around and answer their questions. They need to become familiar with the Games transportation system to help the athletes get to their destinations. Particularly, these volunteers are needed early in the morning for the initial athlete and dispersal, and in the late afternoon/early evening for the mass group transit to the evening social activities. These volunteers may also be needed to assist with athlete flow at the JCC Cares program (if going off-site) and for athlete dispersal and pickup at the conclusion of the evening social activities.

Airport Assistants

Assist Airport Greeters and coordinate between the arrivals committee and arriving delegations with the loading of buses and the transport back to the HUB on arrival day.

Traffic Control

Monitor traffic control and direct traffic at specified venues, as needed. Direct incoming buses to drop-off point at the JCC for athletes and luggage on arrival day and after evening social activities, if applicable.

Opening Ceremonies

Assist with the organizing and monitoring visiting delegations "behind the scenes" before their entrance into the Ceremonies. Assist with miscellaneous activities for Opening Ceremonies as needed. Ushers: assist with seating guests and VIPs.

Maccabi Central & Volunteer Office

Assist with office duties (printing of lost credentials, making copies, phone calling, filing, giving directions, general communication, etc.)

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VIP Reception

Direct VIP guests to VIP Reception and then to Opening Ceremonies. Register VIP guests, distribute badges/credentials

Orientation/Arrivals Assistant

Greet your assigned delegation upon their arrival to the HUB (usually the local JCC). Assist throughout the orientation/arrival process. Help host families pick up their visiting athletes.

Departure Assistant

Assist delegation with departures from the JCC.

Marketing/Public Relations

Videography

Assist videographer when needed. Compile videographer's schedule and coordinate with Webcasting volunteers.

Photography

Help take pictures throughout the week.

Media Sponsors

Assist when necessary, especially during Opening Ceremonies and Closing Party.

Press Room

Record all phone calls. Assist with daily news letter production. Update website daily.

Signage

Assist in the implementation of banners and signs at the venues. Post and remove signs when necessary.

Score Reporting *(see Sports Specific area)*

Assist with the score reporting process to ensure accuracy.

JCC Cares

Serve as facility coordinator/organizer as needed. Assist with athlete activities. Assist with athlete traffic flow as needed. Distribute, monitor and return specific supplies.

Hangtime Room

Assist Shlichim with Hangtime activities. Supervise athletes to ensure proper behavior and adherence to policies. Monitor snack and beverage supplies. Answer general questions athletes may have.

Hospitality

Hospitality Coordinator

Greet visiting families. Hand out welcome bags to visiting families (if applicable). Answer any questions that JCC Maccabi visitors have regarding JCC Maccabi Games or about local restaurants, attractions, etc.

Maccabi Check-In/Information Areas

Depending on the venue, volunteer responsibilities will vary:

At the hotel(s) for visiting families – an information table for Games visiting spectators should be staffed especially on arrival day and Monday/Tuesday of the event. Games schedules, venue directions, general information on the Host Community, etc. should be available.

At the athletic venues – an easily identifiable volunteer check-in area where volunteers can receive their instructions from a volunteer shift supervisor or Venue Assistant. Credentialed Games participants may be able to obtain snacks and beverages from this location.

At the athletic venues – a central medical and security center (and transportation, as needed) staffed by specific trained volunteer personnel.

At the athletic venues – an official check-in and score reporting area (typically tented for outdoor sports) staffed by a Venue Director, Venue Assistant, Sports Commissioner(s), etc.

Venue Assistants

Monitor snacks and beverages availability for athletes, and coaches. Check-in volunteers and give instructions. Assist Venue Director as needed.

Social Event Helpers & Chaperones

For each evening event, volunteers are needed to do a variety of tasks, from serving dinner (if applicable), to helping run some of the stations (if applicable), to general supervision of athletes. Duties may vary from evening to evening.

- Meet buses, greet athletes/artists and give directions to different activities.
- Assist safety & security with monitoring of athlete/artist luggage in storage areas.
- May need to organize games and activities at the events.
- Monitor food and drink at the event.
- Monitor athlete/artist behavior.

Safety & Security

Responsible for safety/security of athlete/artist luggage on arrival day, at Opening Ceremonies (for late arriving delegations), during lunch periods and during evening events. Responsible for securing facility perimeters at all evening events. Monitor athlete behavior during daytime competitions and evening events.

Sport Volunteer Descriptions

Baseball

- Assist with scoring.
- Bat boy/recover foul balls

Basketball

- Assist with scorekeeping and/or timing (prior experience required)

Flag Football

- Ball boy/assist on field with loose balls

Soccer

- Assist with scoring.
- Ball boy/assist on field with loose balls

Softball

- Assist with scoring.
- Bat boy/recover foul balls.

Swimming

- Runner: Collect times after each event and bring to official scorers {1-2}.
- Record and compile race results (professional skills required).
- Scratch Table workers {1-2}.
- Drop false start rope {2}.
- Use hand-held timer for swimming events {16}.

Table Tennis

- Assist with scoring.

Tennis

- Assist with scoring.
- Assist with score reports.

Volleyball

- Assist with scoring.
- Assist as line judges (as needed).

Score Reporting

- Assist with recording sports results at Maccabi Central or other specific location to ensure accuracy (detail-oriented and strong computer skills required).

