

2018 J Day Camps Application

Return your completed application and forms:

Mail – J Day Camps, Attn: Michelle Carbone, 2 Millstone Campus Drive, St. Louis, MO 63146

Email – mcarbone@jccstl.org

In Person – at either J location

Important Registration Information

- One application per child.
- Registration is not processed until ALL forms have been completed and submitted with appropriate deposit or payment.
- J account must be in good standing for registration to be accepted. Once your application has been processed you will receive an electronic confirmation.
- Registration forms include: day camp application, camp waiver and release, medication consent/behavior policy and a physician's statement. ALL forms must be signed.
- Additional forms are required for Nat Koplak and Essman Katan campers.

Camper Information

J Membership # _____ [] Public [] Male [] Female

First Name _____ Last Name _____

Grade entering in the Fall _____ DOB _____ School attending _____

Buddy request _____ T-shirt Youth: [] S [] M [] L Adult: [] S [] M [] L [] XL

Address _____

City _____ State _____ Zip _____

Home Phone _____ Religious Affiliation _____

E-mail address where you want camp communications sent _____

Phone number where you want camp communications texted _____

Parent Information

Parent 1 Name _____ Cell Phone _____

Work Phone _____ Home Phone (if different from camper) _____

Address (if different from camper) _____

Parent 2 Name _____ Cell Phone _____

Work Phone _____ Home Phone (if different from camper) _____

Address (if different from camper) _____

Emergency Contact

This is the person we will contact if a parent cannot be reached. This **must** be someone other than the parent(s) listed above.

Name _____ Phone _____ Relation _____

Name _____ Phone _____ Relation _____

Name _____ Phone _____ Relation _____

Who is authorized to pick up camper? 1. _____

2. _____ 3. _____

Insurance Information

Camper's primary physician _____ Phone _____

Insurance Company _____ Insurance ID# _____

Name of insured _____

Inclusion Services: Does your camper, either in the past or currently, have an IEP or 504? [] Yes [] No

If yes, please check all resources that apply: [] Occupational Therapy [] Speech Therapy [] Social Skills [] Resource Room/Special Education
Does your camper have any physical, social or developmental limitations that may require a dedicated shadow counselor during the camp day? [] Yes [] No

If yes, to continue registering your child, you must contact our Inclusion Coordinator, Sara Carpenter, 314-442-3295, scarpenter@jccstl.org to complete additional required documentation. Registration is not final until further documentation is received. Space is limited.

How did you hear about us? Returning Camper J Member Website Camp Fair Word of Mouth
 Other- please describe _____

Payment Information

Please read carefully and sign

A credit card must be on file for ALL registrations. Please fill out the credit card information to be used for camp payments and additional camp charges. This authorizes all payments regarding Day Camp to be charged to this credit card.

A \$100 **REQUIRED NON-REFUNDABLE DEPOSIT** per child to complete an application is applied toward camp fees.

All camp fees must be paid **IN FULL** by May 15. If registering after May 1 camp fees must be **PAID IN FULL** with application.

Registrations are accepted only until 11:59pm on the Wednesday before a session begins.

Policies for cancellations

- Notify Michelle at mcarbone@jccstl.org of any cancellations.
- Cancellations at least 14 days prior to the start of camp will result in a full refund, less the non-refundable deposit (No deposit is withheld if total registration remains greater than four weeks).
- NO REFUND is issued for any programming that begins within 14 days of cancellation notice.
- NO PRO-RATED OR FULL REFUND shall be permitted if a camper leaves before the end of the period for which he or she has been registered.
- NO REFUNDS for missing camp due to illnesses. We DO NOT offer partial payment for days missed.

Change policy

If two or more changes in a camper's summer schedule are requested a \$25 camp change fee is assessed for the second and each subsequent change.

Late registrations

Applications submitted LESS THAN 1 WEEK prior to the start of camp is assessed an additional \$25 processing fee.

*****I have read and understand all of the policies stated above.**

Signature of Parent or Guardian _____ **Date** _____

Payment options (A credit card must be on file for all registrations)

Check for full amount is enclosed (Check payable to JCC)

Charge my credit card for the full amount today

Check enclosed for deposit and a VOIDED check for automatic payments*

Charge my credit card for the deposit today, then for automatic payments*

Check for deposit is enclosed, then charge my credit card for automatic payments*

I will be submitting an application for Financial Assistance**, check is enclosed for non-refundable \$25 deposit per child

I will be submitting an application for Financial Assistance**, charge my credit card for non-refundable \$25 deposit per child

Type of card: Visa Mastercard Discover AMEX Card # _____

Name of Cardholder _____ Exp _____

Signature of cardholder _____ **Date** _____

***Automatic payments**

Automatic payments are available to those who submit a complete application before May 1, 2018. Otherwise payment is due in full.

Automatic payment schedule:

Applications received before March 1: three automatic payments of one third of camp balance each will be processed between the 15th and 18th of March, April and May.

Applications received March 1 – March 31: two automatic payments of half of camp balance will be processed between the 15th and 18th of April and May.

Applications received April 1-30: one automatic payment of camp balance will be processed between the 15th and 18th of May.

Processing dates are subject to change.

****Financial Assistance**

To apply for financial assistance go online to jccstl.org and download a scholarship application, or contact Sally Lang at 314.442.3241 or slang@jccstl.org. A Day Camp application and scholarship application must be submitted in order to be considered. Scholarship applications must be received no later than April 15, 2018, with payment arrangements made prior to the start of camp. Due to the high volume in applications, the scholarship process can take 3-4 weeks.