



We have an opening at the Jewish Community Center for a **Choreographer** to join the New Jewish Theatre's Youth Theatre program for our upcoming production of *Peter Pan Jr.* This part time, seasonal position is located at our Creve Coeur location.

**Audition Workshop:** January 14, 2018; 1:00pm to 4:00pm

**Auditions:** January 21, 2018; 1:00pm to 4:00pm

**Rehearsals:** January 28, 2018 - May 6, 2018 (Sundays w/ some holiday exceptions); 2:00pm to 5:00pm

**Tech Rehearsals:** May 7 and 8, 2018; 6:00pm to 8:00pm

**Performances:** May 9 and 10, 2018 at 7pm and May 13, 2018 at 11am and 2pm

**Summary:**

New Jewish Theatre's Youth Program is in educational performance based program teaching kids skills in self-confidence, teamwork, acting, music and dance.

**Responsibilities:**

- Plan and arrange dance rehearsals which cross a variety of styles and skill levels related to the production demands in a fun and safe manner.
- Provide age group and individual assistance to the young actors learning the movement sequences.
- Work with the Director, Musical Director, and Assistant Director to help children learn their skills and work as an ensemble.
- Ensure all materials are gathered and put away after rehearsals and performances. Ensure any materials that must be returned are accounted for.
- Communicate regularly with parents/guardians/participants and proactively address their concerns. Keep Youth Theatre Coordinator informed of any concerns, how the show is proceeding, and about any communications which are to be sent out.
- Know and understand all safety procedures of the J. Be able to lead the participants in the event of an emergency.
- Attend all training and meetings as required. Attend all rehearsals and performances.

**Qualifications:**

- High School Diploma or GED is required.
- College degree in a related field is preferred.
- Two or more years of previous musical theatre choreography experience is required.
- Prior experience working with children of multiple ages is required.
- Strong organizational skills
- Patience and ability to deal with multiple priorities at one time.
- Must be able to communicate effectively verbally and in writing.

For further information about the J, please see our website: [www.jccstl.org](http://www.jccstl.org) .

To apply for this position, please submit your resume, cover letter, and completed J application to [careers@jccstl.org](mailto:careers@jccstl.org). Please be sure to list the position you are applying for in the subject line of your email, "Choreographer (Youth Theatre)". Applications may be downloaded from the employment section of our website, completed, and scanned/attached to your email. Note that this is not an online form.

The J is an Equal Opportunity Employer and participates in the Department of Homeland Security's E-Verify program.